

Directors

Fair Trade Wales is looking for several board members who can use their skills to guide our strategic direction, support employees and champion Fair Trade in Wales.

This role would suit passionate people committed to the values of Fair Trade, who are able to offer their time to support the strategic direction of Fair Trade Wales. If you care about justice and global equality, and want to support the growth of the Fair Trade movement, then this could be the role for you.

Fair Trade Wales works to support, grow and promote the Fair Trade movement in Wales. Our vision is to see an equal world, using our values of support, collaboration and empowerment.

The board provides overall strategic direction for the organisation which is managed on a day to day basis by a paid Head of Fair Trade Wales who, with the board's guidance, prepares and delivers forward business plans.

Fair Trade Wales is established as a company, limited by guarantee with not for profit status. We work as part of the [Hub Cymru Africa \(HCA\) partnership](#) to maximise the effectiveness of organisations in the international sector and are based at the Temple of Peace in Cardiff. Hub Cymru Africa is currently funded by the Welsh Government's [Wales and Africa](#) programme.

How to apply

Email your CV and a covering letter, explaining why you want to join the board for Fair Trade Wales to aileen@fairtradewales.org.uk.

Closing Date: 13 September.

Details

- Reports to: Chair of the board
- Reward: This is an unpaid position but reasonable expenses consistent with practice in the voluntary sector are offered.
- Location: Home based with online video meetings four-six times a year and one annual/biannual in person away day requiring travel.
- Commitment: Flexible but attendance at board meetings is required together with response to email communications. Other representative duties at events or subcommittees may be required from time to time. Total time is unlikely to be more than one day per month.

Overall purpose of the role

The main purposes of this role are:

- To ensure good governance of Fair Trade Wales by actively participating in board meetings which set the strategic direction for the organisation
- To provide guidance to a small staff team on the objectives they are expected to meet
- To provide relevant experience in ad-hoc working groups
- To support the Chair in dealings with funders and other key contacts

Key relationships

- Chair and other board members
- Head of Fair Trade Wales/staff members
- Head of Partnership, Hub Cymru Africa
- Hub Cymru Africa organisations' board members and staff
- The voluntary Fair Trade community in Wales

Role description

- To participate in discussions which enable the board to develop strategic direction for the organisation
- Represent Fair Trade Wales at appropriate meetings and official functions
- Act as an ambassador for Fair Trade in Wales
- Help the Chair to ensure that the organisation conducts its business affairs in a disciplined and efficient manner
- Keep up-to-date with global and local Fair Trade knowledge
- Participate in HCA and FTW meetings and events, where appropriate
- Monitoring team's progress to ensure achievement of FTW targets
- Keep up to date with board papers, reports and Fair Trade Wales activities
- To comply with all reasonable requests subject to the overall specifications of the role